

**MAIDSTONE BOROUGH COUNCIL**

**RECORD OF DECISION OF THE QUEEN'S OWN ROYAL WEST KENT  
REGIMENT MUSEUM TRUST COMMITTEE**

Decision Made: 20 December 2010

**Accounts 2009/10**

**Issue for Decision**

To approve the Trust's Accounts for the year ending 31 March 2010.

**Decision Made**

That the Trust's Accounts for the year ending 31 March 2010, attached as Appendix A to the report of the Head of Finance and Customer Services, be approved.

**Reasons for Decision**

The Accounts for the year ending 31 March 2010 are attached as Appendix A to the report of the Head of Finance and Customer Services.

The Accounts must be approved before they are submitted to the Charity Commission.

There was a net surplus on the Accounts of £1,729 during the year, compared to a net surplus of £4,555 the previous year. This was a result of a reduced level of donations and the purchase of touch screen software. There was no expenditure incurred the previous year. The intention is to continue to build up surpluses on the Account wherever possible.

**Alternatives Considered and Why Rejected**

There is no alternative action as the Trust is required to submit its Accounts to the Charity Commission.

**Background Papers**

Financial documents and files held by the Corporate Finance Section.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Head of Change and Scrutiny by: **31 December 2010.**

**MAIDSTONE BOROUGH COUNCIL**

**RECORD OF DECISION OF THE QUEEN'S OWN ROYAL WEST KENT  
REGIMENT MUSEUM TRUST COMMITTEE**

Decision Made: 20 December 2010

**Queen's Own Royal West Kent Regiment Museum Trust -  
Annual Report 2009/10**

**Issue for Decision**

To approve the 2009/10 annual report for the Queen's Own Royal West Kent Regiment Museum Trust for submission to the Charity Commission.

**Decision Made**

That the 2009/10 annual report for the Queen's Own Royal West Kent Regiment Museum Trust, attached as an Appendix to the report of the Museums and Heritage Manager, be approved for submission to the Charity Commission.

**Reasons for Decision**

On 12 March 2007 the Charity Commission, in consultation with Maidstone Borough Council, created a new Scheme which appointed the Council as sole Trustee of the Regimental Museum Charity. Ownership of the Trust's assets passed to the Council which now has responsibility for managing, curating and insuring the Collection.

The old Regimental Trust has become an un-registered charity known as a Combined Fund. The Council has a Duty of Consultation to report once a year on matters relating to the management of the Collection to a nominated representative of the Combined Fund (the Secretary of the Queen's Owns Buffs Association, based at the PWRR Barracks in Canterbury). The Council must produce an annual report and accounts for the Charity Commission.

**Alternatives Considered and Why Rejected**

Any alternative course of action would not meet the requirements of the Charity Commission. This could undermine public confidence in the ability of the Council to manage the Queen's Own Royal West Kent Regiment Museum Trust.

## **Background Papers**

None.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Head of Change and Scrutiny by: **31 December 2010.**